

## International Ombudsman Institute Training Laxenburg, 15 – 18 September 2013

### Draft Programme

#### Day of arrival – Sunday September 15, 2013

All day	<b>Arrival of participants</b>
1:00 - 6:00 p.m.	<b>Registration, lobby of Hotel Biedermeier</b> (address: Landstrasser Hauptstrasse 28, 1030 Vienna)
2:00 - 5:00 p.m.	<b>Guided city tour in English (two groups)</b>
6:00 p.m.	<b>Informal get-together and dinner</b> <b>Meeting point: lobby, Hotel Biedermeier</b> <b>Bus transfer to the restaurant</b>
9:30 p.m.	<b>Return to the hotel by bus</b>

## DRAFT SCHEDULE – 3-Day Training Programme

Please bear in mind that this is a preliminary draft.

	Day 1	Day 2	Day 3
9:00 – 10:30	Arrival and Welcome <b>Session I:</b> Different forms of corruption. Origin and consequences	<b>Session V:</b> Codes of Conduct: How do we Instill integrity?	<b>Session IX:</b> Complaint management (1) Creation of complaint channels, evaluation and handling of the complaint
10:30 – 11:00	Coffee Break	Coffee Break	Coffee Break
11:00 – 13:00	<b>Session II:</b> International Anti-Corruption institutions: Roles and Responsibilities	<b>Session VI:</b> Codes of Conduct: Identifying and Drafting the framework (breakout sessions)	<b>Session X:</b> Complaint management (2) Inquiry strategies. Reporting strategies, follow-up of a complaint
13:00 – 14:00	Lunch	Lunch	Lunch
14:00 – 15:30	<b>Session III:</b> Engaging the stakeholders in fighting corruption (public and private sector partnerships)	<b>Session VII:</b> Public Procurement, vulnerabilities and best practices	<b>Session XI:</b> Wrap up- conclusions, lessons learned and the way forward
15:30 – 16:00	Coffee Break	Coffee Break	Closing and Farewell Cocktail
16:00 – 17:30	<b>Session IV:</b> Whistleblowers: Protection of whistleblowers, witnesses and victims: Case studies	<b>Session VIII:</b> Public Procurement, lessons learned and case studies	
17:30 – 18:30	Shuttle Transport, Leisure Time	Shuttle Transport, Leisure Time	
18:30 – 20:00	Evening Event	Evening Event	

**Please note that the training programme will be performed in English and a very good command of English is advisable in order for the participants to benefit most from the training!**